NFHP 2015 Assessment Report Plan

1. Schedule
    a. January 2015 – Complete plan and Board approval of plan
        i. Key products
            1. Interactive online report with Assessment details for the science community
            2. One page (two sided) handout for general public
            3. 2-5 page executive summary for Congressional and other professional publics
    b. February 2015 – Begin report development including outline and background sections
    c. April – May 2015 – Complete background sections and Science and Data Committee reviews Assessment Team products along with background sections
    d. June 2015 – Complete all necessary edits on background sections and receive revised Assessment products. Begin development of remaining portions of the report.
    e. August 2015 – Provide overview of Assessment Products at American Fisheries Society Annual Meeting symposium.
    f. September 2015 – Complete report drafting and review by Science and Data Committee
    g. October 2015 – Complete report and provide to federal agencies for their internal approval processes.
    h. January 2016 – Report approvals completed.
    i. March 2016 – Report released at North American Wildlife and Natural Resources Conference.
    j. September 2016 – State by state analysis completed for Fisheries Chiefs and provided at AFWA meeting
2. Writing Team
    a. Gary Whelan and Peter Ruhl – Report Production Managers
    b. Project Oversight Committee (6)
        i. Report Managers – Science and Data Committee Co-Chairs
        ii. Assessment Team Leaders
        iii. Two members of the Science and Data Committee
    c. Lead writer – Preferred donated professional from a federal or state partner
        i. Overall editing
    d. Other writers
        i. Board staff – Contribute key sections, mostly background and data results analysis
        ii. Assessment Teams – Results analysis
    e. Graphics Designer - Preferred donated professional from a federal or state partner
    f. Web Designer - Preferred donated professional from a federal or state partner
    g. Final Proof Editor to ensure one voice in document - Preferred donated professional from a federal or state partner